

Government of the People's Republic of Bangladesh
Department of Architecture
Ministry of Housing & Public Works
Sthapatya Bhaban, Segunbagicha, Dhaka-1000.
www.architecture.gov.bd


Memo No.PF-412/

Dated :

OFFICE ORDER

According to the reference Memo No.31.39.32.00.00.00.2007-29(1000), Dated 31/01/2007 of Chief Adviser's Office (at present Prime Minister's Office) as per given power on Article No.4 is pleased to grant 30(thirty) days earned leave in favour of Most. Sharmin Khatun, Draftsman (Nokshakar Grade-4), to visit **INDIA** for the purpose of Treatment for her critical physical problem from 03/03/2024 to 01/04/2024 or nearer 30(thirty) days from the date of her actual departure under the following terms and conditions :

- (a) No portion of her salary will be paid in foreign currency;
- (b) All expenses in this regard will be borne by herself;
- (c) She will not be allowed to stay abroad beyond the approved period;
- (d) She will join to her own post after returning back to Bangladesh.

 27.02.24

(Mir Manzurur Rahman)
Chief Architect
Department of Architecture.
Phone : +88-02223389098

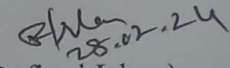
Memo No.PF-412/

304/6(11) Arch

Dated 29/02/24

Copy forwarded for information and necessary action to :

1. Additional Chief Architect, Zone-2, Department of Architecture, Sthapatya Bhaban, Dhaka.
2. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
3. Superintending Architect, Circle-5, Department of Architecture, Sthapatya Bhaban, Dhaka
4. Executive Architect , Circle-5, Division-13, Dept. of Architecture, Sthapatya Bhaban, Segunbagicha, Dhaka..
5. Chief Accounts & Finance Officer, Ministry of Housing & public Works, 2nd Twelve storied Govt. Building, Segunbagicha, Dhaka.
- ✓ 6. Mr. Iftekharul Amin, Executive Architect & Staff Officer to Chief Architect, Dept. of Architecture, Sthapatya Bhaban, Segunbagicha, Dhaka.(For published Departmental Website)
7. Immigration Officer, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
8. Superintendent, Budget & Accounts Section, Department of Architecture, Sthapatya Bhaban, Segunbagicha, Dhaka
9. Most. Sharmin Khatun, Draftsman (Noshakar Grade-4), Circle-5, Division-13, Department of Architecture, Dhaka.
10. Permission to Visit Outside Bangladesh File.
11. Master File of Chief Architect.

 28.02.24

(Md. Rafiqul Islam)
Administrative Officer (Current Charge)
Department of Architecture.
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